

JULY 1, 2017
POSITION ANNOUNCEMENT
WORLD AWARENESS CHILDREN'S MUSEUM
GLENS FALLS, NY
www.worldchildrensmuseum.org

MUSEUM DIRECTOR

About the Museum

The World Awareness Children's Museum (WACM) is chartered by the NYS Department of Education to "bring our diverse world to children." This mission is advanced through interactive exhibitions, international youth art exchange program, educational programs supporting K-12 standards, and exhibitions for loan. The annual operating budget exceeds \$200,000 with anticipated growth in the future.

Since its inception as the International Arts & Culture Association in 1985, WACM has collected and shared international youth art to promote positive images and appreciation of diverse cultures. WACM is committed to hiring the best person to deliver and build upon the Museum's strategic plan that recognizes and responds to the dynamically changing world in which we live. The organization has a solid foundation, made evident by its prestigious collections, positive community standing, recognition by other children's museums, excellent educational programming; and strong grassroots support that resulted in the fulfillment of a \$1.7 million capital campaign for a renovated building as its permanent home. This space, called *go! where children discover the world*, opened in 2011.

The Position

The position of Director of WACM is an exciting opportunity for an energetic, strategic thinker with strong leadership skills and a proven fundraiser and partnership builder who can advance the institution to higher levels of service to the public and a greater presence in the global community. The Director serves as principal community spokesperson, leads staff, and manages all Museum operations. He/she will develop and execute Museum policies, programs, and initiatives as directed by its Board of Trustees.

Preferred Qualifications and Abilities:

The successful candidate for the Director position should possess the following credentials, skills and attributes:

- Bachelor's or Master's degree in nonprofit management, museum studies, education institution administration, business management or related field, along with progressively responsible related work experience (minimum 3-5 years); or any other combination of training and experience that provides the required knowledge, skills and abilities.
- Expertise in effectively promoting an organization and positively influencing fundraising efforts.
- Experience with developing and implementing strategies to take organization to the next stage of growth.
- Demonstrated results-oriented, entrepreneurial, and adaptable approaches to financial management and planning.
- Experience with financial accounting, staff management, and educational programming.

- Proven track record of proposals and grants to government agencies, individuals, businesses, or foundations. Experience in dealing positively and effectively with diverse stakeholders, including patrons, sponsors, government officials, staff, media representatives, educators, and tourism representatives.
- Effective skills in oral and written communication, teamwork, and visitor services.
- Ability to cultivate supportive relationships and active involvement with Board of Trustees and volunteers.
- Prior success in selecting, training, and managing employees.

The City and Region

Glens Falls is located in the southeast corner of the Adirondack Mountains, near Lake George and Saratoga Springs and within a few hours of Boston, New York, and Montreal. This growing city is home to a world class art museum, The Hyde Collection, as well as a symphony orchestra, an expanded and newly renovated library, a summer theater company, a historical museum, a balloon festival, a 300-seat theater, and a thriving art scene. The region offers a multitude of outdoor activities with its lakes, hiking trails, ski centers, and amusement parks. In addition to excellent public and private schools, there are over 30 colleges and universities within a 50-mile radius.

Other Details:

Full time position

Salary range: \$47,500 - \$52,500; relocation services cannot be provided.

Address cover letter to Edward Fitzgerald, President of the Board of Trustees and email with resume to Karin Kilgore-Green at kgreen@jmzarchitects.com

Application deadline: **August 4, 2017**

The complete job description can be viewed at www.worldchildrensmuseum.org